

# BOARD OF COUNTY COMMISSIONERS

## AGENDA ITEM SUMMARY

Meeting Date: September 15, 2004 Division: Management Services

Bulk Item: Yes ☒ No ☐ Department: Technical Services

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### AGENDA ITEM WORDING:

Request approval to remove 5) Computers, 1) Device Remote Control unit, 1) Kentrox CSU/DSU modem, 1) Ramko Mixi input unit, and 1) Fidel-ipac NAB Cartridge Machine (9 units in total) from County inventory records.

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### ITEM BACKGROUND:

The Technical Services Department had 5 computers and 4 other ancillary devices that had become obsolete and had been replaced. The 9 units in question, had been transferred from other departments with approved "Request to remove from inventory and dispose of" forms.

Those forms were not properly processed by the former Director of Technical Services and in violation of County Policies, the equipment was disposed of prior to receiving BOCC approval.

At the time of disposal, the equipment in question had no value to Monroe County and was incapable of running current programs and/or providing other related services.

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PREVIOUS RELEVANT BOCC ACTION: N/A

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CONTRACT/AGREEMENT CHANGES: N/A

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STAFF RECOMMENDATIONS: Approval

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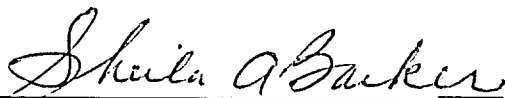
TOTAL COST: None BUDGETED: Yes ☐ No ☐

COST TO COUNTY: None SOURCE OF FUNDS: \_\_\_\_\_

REVENUE PRODUCING: Yes ☐ No ☐ AMOUNT PER MONTH \_\_\_\_\_ Year \_\_\_\_\_

APPROVED BY: County Atty \_\_\_\_\_ OMB/Purchasing \_\_\_\_\_ Risk Management \_\_\_\_\_

DIVISION DIRECTOR APPROVAL: \_\_\_\_\_

  
Sheila A. Barker

DOCUMENTATION: Included ☐ To Follow ☐ Not Required ☐

DISPOSITION: \_\_\_\_\_

AGENDA ITEM # C21

**MONROE COUNTY**  
**"COMPUTER RELATED EQUIPMENT"**  
**INVENTORY DELETION REQUEST**

**TO:** Divina D. Speer - Stop #8  
Property Clerk, Finance Dept.  
**DATE:** 7-08-2004

**FROM:** TECHNICAL SERVICES

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
0100-303	N / A	Ramko XL82S 8 input Mixi	8-03-94	2500.00 / 0.00
0100-306	410163G5A	Fidelipac NAB Cartridge Mach.	8-03-94	2500.00 / 0.00
0800-405	N / A	Device Remote Control Unit	8-25-97	1575.00 / 0.00
0800-408	BHNXS	Dell Computer P5MMX	9-30-97	1802.00 / 0.00
0800-409	BJ223	Dell Computer P5MMX166	9-30-97	1499.00 / 0.00
0800-421	DW8RL	Dell Computer P5MMX200	3-27-98	1981.00 / 0.00
0800-534	05263135	Mobielpo 880	9-07-00	854.10 / 0.00
0800-597	400037722	Kentrox CSU / DSU	10-25-02	2758.00 / 0.00
1005-090	COKGY	Dell Computer MMX 166	10-29-97	2054.00 / 0.00

CHECK ONE (1) APPROPRIATE LINE BELOW:

       APPROVAL TO ADVERTISE FOR BIDS.  
XXXXX APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.  
       APPROVAL TO REMOVE FROM INVENTORY AND TRANSFER TO: \_\_\_\_\_

REASON FOR REQUEST:

OUT DATED / OLD

**PREPARED BY:** MARIA GUERRA

**DATE:** 7-08-2004

**DIVISION DIRECTOR APPROVAL:**

**PRINT NAME:**

Sheila Barker  
Sheila Barker

**TECHNICAL SERVICES APPROVAL:**

JSU me 7/8/04